

APPLICATION FOR THE 'NO OBJECTION CERTIFICATE' FOR PASSPORT

1. Name of the applicant :
2. Designation :
3. The purpose of his/her visit to the foreign countries and the countries to be visited
4. The period of stay of the relatives, if the employee states that he is going to visit his relatives. The particulars of the relatives with their addresses to be mentioned.
5. The names and complete addresses of the relatives/ friends and since how long they are residing
6. The period for which he intends to stay in the foreign country :
7. How does he/she proposes to meet the foreign exchange requirements for the purpose :

I undertake to return to my own country after the expiry of the stipulated period of my stay in the foreign country/countries.

I also undertake to apply to the competent authority for grant of leave and get it sanctioned before I proceed abroad.

I also undertake to produce a 'No Demand Certificate' from all concerned before I am allowed to proceed abroad on leave.

Dated:

Signature:

**Name of the
Applicant:
Section/Division**