

TOP PRIORITY

F. No. 60011/2/2015-Admn.  
Government of India  
Ministry of Water Resources, River Development  
And Ganga Rejuvenation  
Central Soil and Materials Research Station

Olof Palme Marg  
HauzKhas, New Delhi-110016  
15<sup>th</sup> June, 2015

**OFFICE MEMORANDUM**

**Subject: Filling up ER Sheet Data Entry Form of CSMRS Employees- reg.**

The Secretary, MOWR, RD & GR has desired that ER Sheet in respect of all employees of CSMRS should be made available to the Ministry by 30<sup>th</sup> June, 2015.

All Divisional Heads may kindly ensure that duly filled soft and hard copy of ER Sheet Data Entry Form of all the employees in their respective Division invariably reach the Admn Section by 24<sup>th</sup> June, 2015. The Soft copy of the ER Sheet may be sent to email: [us2-csmrs@nic.in](mailto:us2-csmrs@nic.in).

This issues with the approval of Director, CSMRS.

(R.N. Bharti)  
Under Secretary (Admn.)

All Divisional Heads  
Copy to All Group Heads.

## ER Sheet Data Entry Form

### **Basic Data**

#### Officer ID No. Details

Service	GSS	Cadre		Sub Cadre		Id No.	Employ Code
---------	-----	-------	--	-----------	--	--------	-------------

Select List Year (Allot Year)

#### Name Details

**Title**

**First Name**

**Middle Name**

**Sur Name**

Initials

Sex

Male

Female

Date of Birth

Date of Retirement

Community

Religion

Father's Name

#### Birth Details

Birth Place

Birth State/UT

Nationality

Birth District

Mother Tongue

Domicile

Physically Handicap Status

Blood Group

Identification Marks

#### Marital Details

Marital Status

Spouse Name

Spouse Nationality

#### Joining Details

Source of Recruitment

Joining Date

Retirement Details

#### Departmental Examination Details

Level Year Rank

1			
2			
3			

Remarks (if any)

Language Known

		Read	Write	Speak
Indian Languages Known	1			
	2			
	3			
	4			
	5			
Foreign Lang. Known	1			
	2			
	3			

**Address Details**

Permanent Address		City	
	State/UT	Pin Code	
Present Contact Address		City	
	State/UT	Pin Code	
	Phone (Off)	Fax.	
	Phone(Res)	Mob No	
	E-Mail ( Mandatory )		

**Qualification ( Use extra photocopy sheets for multi qualifications, experience, training, awards details )**

Qualification	Discipline		Specialization 1
Year	Division	CGPA	Specialization 2
Institution	University	Place	Country

--	--	--	--

### Experience

Type of Posting		Level	
Designation		Present Position	
Ministry		Department	
Office		Place	
Experience Subject		Period of Posting	
Major	Minor	From	To

**Note:-Refer the Annexure to fill above Major, Minor Subjects and below given training subject**

### Training

Training Year	Training Name		Training Subject	
Level	Institute Name, Place	Field Visit Country	Field Visit Place (within I	
Sponsoring Authority	Period of Training		Duration	Result
	From	To	( in Weeks)	<input type="radio"/> Qualified
				<input type="radio"/> Not Qualified

### Awards/Publications

Type of Activity :		<input type="radio"/> Academic	<input type="radio"/> Non Academic
Activity Area		Activity Subject	Activity Title
Day	Month	Year	Level
		Activity Description/Remarks	

Note: (i) Concerned officer is responsible for the correctness of information sent through ER Sheet proforma.

( ii) Subject to verification by the concerned administrative authorities.

Date : Place :

Information checked and verified - by      Signature of Officer

Section Officer		Ministry/Department	
-----------------	--	---------------------	--

E-mail Id		Room No.		Building Name :	
Phone No.		Wing No.			

## ER Sheet Data Entry Form

### **Basic Data**

#### Officer ID No. Details

Service	GSS	Cadre	MoWR, RD & GR	Sub Cadre	CSMRS	Id No.	Employee Code
---------	-----	-------	---------------	-----------	-------	--------	---------------

Select List Year (Allot Year) 1985

#### Name Details

Tittle		First Name		Middle Name		Sur Name		Initials	
		Narendar		Kumar		Khoth			
Sex	<input type="radio"/>	Male	<input type="radio"/>	Female	Date of Birth	21-02-1962	Date of Retirement	28-02-2022	
Community			General			Religion		Hindu	
Father's Name			Late.Sh.Budh Ram Khoth						

#### Birth Details

Birth Place	Maharana	Birth State/UT State	Rajasthan	Nationality	Indian	
Birth District	Sri Ganganagar		Mother Tongue		Hindi	
Domicile	Rajasthan		Physically Status	Handicap	NA	
Blood Group	A+		Identification Marks	Round scar on right foot		

#### Marital Details

Marital Status	Yes	Spouse Name	Smt Guddi Devi		
Spouse Nationality	Indian				

#### Joining Details

Source of Recruitment	SSC	Joining Date	31.5.1985	Retirement Details	21-02-2022
-----------------------	-----	--------------	-----------	--------------------	------------

Departmental Examination Details: N.A.

Level Year Rank

1	SSc	Lab Assistant	31-05-1985
2	CSMRS Selection committee	Supervisor	28-04-1987
3	Through DPC	Research Assistant	01-04-1997
3	Through DPC	Assistant Research Officer	20-01-2012

Remarks (if any)

Language Known

		Read	Write	Speak	
Indian Languages Known	1	Hindi	Yes	Yes	Yes
	2	English	Yes	Yes	Yes
	3				
	4				
	5				
Foreign Lang. Known	1				
	2				
	3				

**Address Details**

Permanent Address	V.P.O. Maharana, Distt.HanumanGarh	City	Bhadra	
	State/UT	Rajasthan	Pin Code	335511
Present Contact Address	191,Sector-12,R.K.Puram,New Delhi-110022	City	New Delhi	
	State/UT	Delhi	Pin Code	110022
	Phone (Off)	26563143	Fax.	26853108
	Phone(Res)	-	Mob No	- -
	E-Mail ( Mandatory )	nkkhoth@gmail.com		

**Qualification ( Use extra photocopy sheets for multi qualifications, experience, training, awards details )**

Qualification	Discipline	Specialization 1
Degree in Civil Engg. Ph. D Law Pursuing Master of Laws (LL.M.)	Building and Quantity Surveying Law Law	

LL.B. Diploma in Civil Engg. Higher Secondary		Law Civil Engg. Science Stream		
Secondary		Science Stream		
Year	Division	CGPA	Specialization 2	
2002	2 <sup>nd</sup>			
2014	2 <sup>nd</sup>			
2007	2 <sup>nd</sup>			
1984	2 <sup>nd</sup>			
1981	1 <sup>st</sup>			
1978	2 <sup>nd</sup>			
Institution	University	Place	Country	
The Institution of Surveyors	The Institution of Surveyors	New Delhi	India	
Kurukshetra University	Kurukshetra University	Kurukshetra, Haryana	India	
College	CCS university, Meerut	Meerut, U.P.	India	
Govt Polytechnic College	Technical Education Board	Chandigarh, Haryana	India	
Hr Secondary School	Education Board, Ajmer	Ajmer, Rajasthan	India	
Hr Secondary School	Education Board, Ajmer	Ajmer, Rajasthan	India	
<b>Experience</b>				
Type of Posting		Engineering Level		
Designation		Assistant Research Officer		
Ministry		CSMRS, M/o WR, RD and GR		
Office		CSMRS, Hauz Khas, Olof Palme Marg, New Delhi		
Experience Subject		Period of Posting		
Major	Minor	From	To	
	Rock Mechanics	31-05-1985	1998	
	Concrete Technology	1999	Till date	
<b>Note:-Refer the Annexure to fill above Major, Minor Subjects and below given training subject</b>				
<b>Training: N.A.</b>				
Training Year	Training Name	Training Subject		



Level		Institute Name, Place		Field Visit Country	Field Visit Place (within India)	
Sponsoring Authority		Period of Training		Duration	Result	
		From	To	( in Weeks)	<input type="radio"/>	Qualified
					<input type="radio"/>	Not Qualified
<b>Awards/Publications: Publications</b>						
Type of Activity :			<input type="radio"/> Academic	<input type="radio"/> Non Academic		
Activity Area		Activity Subject		Activity Title		
Core strength variation of institution concrete, published in International journal of water and energy in Dec.2013		Concrete Technology				
Meta kaolin in concrete an economical approach, published in proceedings of International conference of "trends and challenges in concrete structure in dec.2013		Concrete Technology				
Preventive measures of Alkali Aggregate Reaction in Hardened concrete, published in Ist National Dam Safety conference in March 2015		Concrete Technology				
Day	Month	Year	Activity Description/Remarks		Level	

Note: (i) Concerned officer is responsible for the correctness of information sent through ER Sheet proforma

( ii) Subject to verification by the concerned administrative authorities.

Date:

Place:

Information checked and verified - by

Signature of Officer

Section Officer		Ministry/Department	
E-mail Id		Room No.	Building Name :
Phone No.		Wing No.	